PARTICIPATION

Students are expected to participate fully in all program activities. More specifically,

- Complete all pre-program forms, assessments, and evaluations prior to the Program Start Date.
- Log-in regularly to scheduled classes and required extracurricular activities with video enabled.
- Log-in to classes on time and prepared and remain for the entire duration of the class. Tardiness and early departures will affect a student’s participation grade.
- Join classes fully dressed and sitting upright. Minimize background distractions such as family members, roommates, etc.
- Engage actively in class discussions and activities. Remain alert and attentive during lectures.
- Complete and submit all assignments fully and on time.
- Thoroughly review all assigned readings and asynchronous activities prior to class.
- Comply with all other expectations recorded on Program Syllabi.
- Complete a final course evaluation within 1 week of the Program End Date.
- Communicate promptly any illnesses or family emergency that may prevent attendance, assignment submission, etc.
- Check email regularly for any updates or modifications to the course.

ATTENDANCE

Students are permitted to miss a total of 3 class blocks* for any reason. Any tardiness/early departure/absence of more than 30 minutes will count as a full block absence. They must contact their instructor prior to their absence and are responsible for all assignments and materials covered in the missed classes. 1 % will be deducted from the student’s final grade for every absence exceeding the first 3.

*The program schedule includes two daily or semi-daily blocks of classes (Morning and Afternoon), each comprised of 3-4 hours.

Students experiencing severe health issues or other extenuating circumstances should contact the Program Manager as soon as possible to discuss their situation.

2.B TULANE STUDENT CODES

In addition to complying with Program requirements and expectations, students should heed all requirements and expectations set forth in the Tulane Code of Student Conduct and the NTC Code of Academic Conduct (undergraduate) or the Unified Code of Graduate Student Academic Conduct.
2.C CET STUDENT CODES (SUMMER IN BRAZIL ONLY)
Finally, students are expected to follow the guidelines set forth in the CET Student Agreement Form. This includes respecting the CET Student Conduct Policy, the CET Academic Policy, and the CET Conditions and Terms.