Mayan Language Institute: Kaqchikel

Student Orientation
Program Dates

Program Start Date: Monday, June 14, 2021
Program End Date: Friday, July 23, 2021
Schedule

Block 1: Language
9:00-10:00 am CDT: Session 1
10:00 – 10:15 am CDT: Break 1
10:15 – 11:15 am CDT: Session 2
11:15 – 11:30 am CDT: Break 2
11:30 am – 12:30 pm CDT: Session 3

12:30 – 1:30 pm CDT: LUNCH BREAK

Block 2: Culture and Society Courses*
1:30 – 2:30 pm CDT: Session 1
2:30 – 2:45 pm CDT: Break 1
2:45 – 3:45 pm CDT: Session 2

*Occasionally the Block 2 classes will be held slightly later to accommodate guest speakers. Dates will be communicated by Prof. Maxwell.
Attendance

- Students are permitted to miss 3 total class blocks without penalty. After the 3rd absence, students’ final grades will be lowered by 1%.
  - Morning (3 sessions) = 1 block; Afternoon (2 sessions) = 1 block
  - Tardiness, early departure, or mid-class absence of more than 30 minutes equals a full absence.
  - Grade will be deducted from the class from which the student was most often absent.

You should notify your Prof. Maxwell and Hannah by e-mail before your absence.
Zoom

- Used to conduct all class meetings and other extra curricular activities.
- You must install the Zoom app for your laptop or device and log in for the first time.
- Location of the link to the class: Provided on the course syllabus
Online Course Materials

- Google Drive
  - Contains all materials: Syllabus, Textbook, Worksheets, Supplementary class materials, etc.
  - Access granted before the course.
  - Take some time to familiarize yourself. It is not as organized as Canvas but allows us to work with instructors in Guatemala.
- Canvas
  - Assignments
- All through [Student Accounts](#) (aka Accounts Receivable)
- FLAS Schools with Direct Billing: Vanderbilt, UW-Milwaukee, UW-Madison, Ohio State, FIU, Penn State, Tulane
  - Notify me immediately if you receive a late notice
- All Other Students should pay their own bills
  - [Online Payment Options](#)
  - Due July 15, 2021 (consult [Important Dates](#))
- Tax Forms for Non-Tulane Students
  - Follow instructions on the [1098-T](#) page to submit your SSN
  - If you don’t submit your SSN to Student Accounts, you will not receive a 1098-T in January 2022
Online through Qualtrics
Anonymous

Pre-Program Evaluation
- Available June 3 – June 14, 2021
- Maximum 10 minutes to complete
- Marketing, administration, etc.
- Indigenous Language Learning Community: [https://illc.wp.tulane.edu/](https://illc.wp.tulane.edu/)
- Database of resources
- Feel free to share with colleagues and suggest more resources!