

## LETTER OF RECOMMENDATION 1 of 2

### Instructions for the applicant:

Please write your name in the space provided below before giving this form to the person who is recommending you. Please make sure to have at least one recommendation letter from a colleague at your school. The completed recommendation should be placed in a sealed envelope and returned with your application materials, or your recommender can send it directly to Denise Woltering Vargas in the Stone Center (100 Jones Hall) or via email ([crcrts@tulane.edu](mailto:crcrts@tulane.edu)). It is your responsibility to follow up with your recommenders to ensure the recommendation is delivered by the deadline.

### Applicant Name:

### Instructions for the reference person:

Please place your written recommendation in a sealed envelope and return it to the applicant, or send it to Denise Woltering Vargas at the address or email below. This recommendation will remain confidential and will be used by the program staff only in its procedures relative to admission to the Tulane University Summer in Cuba program.

Denise Woltering Vargas, Senior Program Manager  
Stone Center for Latin American Studies  
100 Jones Hall, Tulane University  
New Orleans, LA 70118  
(P) 504.862.3143 | (F) 504.865.6719  
[crcrts@tulane.edu](mailto:crcrts@tulane.edu)

In your recommendation, please address the following:

- How long and in what capacity have you known the applicant?
- What are the applicant's qualifications for this particular program?
- Comment on the applicant's teaching.
- Comment on attributes such as motivation, collaboration, and adaptability.

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