User's Agreement

Latin American Resource Center Lending Library

By completing and signing this **User's Agreement**, you, the patron, agree to follow all regulations outlined in the **Standard** or **Tulane/Loyola** **Borrowing Policies.** Incomplete forms will be returned and materials will not be shipped until a complete form is returned. **Required sections are marked with an asterisk (*). PLEASE PRINT IN CAPITAL LETTERS OR TYPE.**

I, _____ *(*full name)*, certify that I am a member of the faculty of

_____*(*name of department)* at

_____* *(name of institution).*

and that I have read and understood the **Borrowing Policies** which apply to me (**Standard** or **Tulane/Loyola**). I agree to abide by all policies and to pay for the replacement of any lost or damaged materials. Any materials I borrow will be used for classroom or research purposes only and will not be duplicated or shown in any public setting.

SCHOOL/INSTITUTION ADDRESS*	**HOME ADDRESS**
School Phone:*	Home Phone:
School Fax:*	Email:*

OFFICIAL UPS SHIPPING ADDRESS*:
This address is for shipping via UPS. Be careful to provide an actual street address or one that is acceptable to UPS standards. Contact us with questions or problems.

SIGNATURE*	**DATE***

NOTE: This is not an electronic form. Print form, fill in and then fax or mail.